

AGENDA

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Cricklade Town Hall, High Street, Cricklade, SN6 6AE
Date: Wednesday 25 March 2020
Time: 6.00pm

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:00pm

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Allison Bucknell, Lyneham (Chairman)
Cllr Mollie Groom, Royal Wootton Bassett East
Cllr Mary Champion, Royal Wootton Bassett North
Cllr Jacqui Lay, Purton
Cllr Chris Hurst, Royal Wootton Bassett South
Cllr Bob Jones MBE, Cricklade and Latton

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	Items to be considered	Time
1	Arrival	6:00pm
2	<p>Chairman's Welcome, Introductions and Announcements</p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Changes to Kerbside Recycling • Corona virus Advice and Information • Better Deal for Bus Users • Council Tax 	6:15pm
3	Apologies for Absence	
4	<p>Minutes</p> <p>To approve the minutes of the meeting held on Wednesday 27 November 2019</p>	
5	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
6	<p>Funding Applications</p> <p>To consider applications to the Community Area Grants Scheme</p> <p>To consider an application to the Positive Activities for young people fund</p>	
7	<p>Health and Wellbeing</p> <p>To note discussions at the H&W group meeting held on Wednesday 19th February 2020 and consider allocating funding from the Health and Wellbeing budget</p>	
8	Close	
9	Joint Strategic Needs Assessment Event	7:00pm

Chairman's Announcements

Subject:	Changes to Kerbside Recycling Collections
Web contact:	www.wiltshire.gov.uk/rubbish-and-recycling

Wiltshire Council is introducing improvements to make it even easier for people to use the kerbside recycling collection service.

The way in which recyclable materials are collected from the kerbside will change and we are contacting residents to tell them when their services will change. The good news is that residents will be able to place more materials in the blue lidded bin.

Many households will also see their collection day change as we will be making the collection routes more efficient, so there will be fewer collection vehicles on the road. This will help to further reduce the council's impact on the environment as part of its pledge to become carbon neutral by 2030.

Letters are being sent to every household in Wiltshire to inform them of their new collection day. The letters should arrive between 24 February and 6 March. Once residents have received their letters they can go online and check their collection day and print off a bespoke collection calendar at www.wiltshire.gov.uk/rubbish-and-recycling Residents who know of any neighbours who don't have access to the internet could check whether they need someone to download a calendar for them. Alternatively, residents can telephone the council on 0300 456 0102 to ask that we print a calendar and post it to them. The first collections based on the new system will take place from 9 March to 20 March.

Residents will receive a leaflet with the letter containing more information about the changes, as well as a sticker explaining which materials can be placed in the blue lidded bin.

In summary, the new service is:

- In the blue lidded bin you can place cans, tins, aerosols, paper, cardboard, cartons, foil, plastic bottles, pots, tubs and trays
- In the black box you can place glass bottles and jars and bagged, dry textiles
- The blue lidded bins and black boxes will be emptied fortnightly on the same day, using new recycling collection vehicles.

There will be no change to the household waste collection service or the chargeable garden waste collection service. Collection days for these services will remain the same.

Because the vehicle rounds are changing it is important that residents put their bins and boxes out by 7am, as the times of their collections may change.

If residents think they may not have enough room in their blue lidded bin, we are asking them to try to squash and flatten as much of their recycling as possible for the

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first few collections to see if this is a suitable solution. Larger or additional blue lidded bins will not be delivered until residents have first tried the new service and demonstrated to themselves that, despite squashing and flattening materials, they need the additional capacity. They can then request a larger or additional blue lidded bin via the Wiltshire Council website.

Email: wasteandrecycling@wiltshire.gov.uk

Telephone: 0300 456 0102

Website: www.wiltshire.gov.uk/rubbish-and-recycling

Chairman's Announcements

Subject:	Coronavirus: Advice and Information
Web contact:	https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public

The risk to individuals in Wiltshire and the South West remains low.

Due to the changing picture please check for the latest national updates and advice regarding Coronavirus from the Government website should you have any queries:

[**GOV.UK: Coronavirus \(COVID-19\): latest information and advice**](#)

[**GOV.UK: Coronavirus \(COVID-19\) FAQs**](#)

Chairman's Announcements

Subject:	A summary of the government's £220m "better deal for bus users" and consultation information
Web contact:	buses@wiltshire.gov.uk

A summary of the governments £220m "better deal for bus users" and how to make suggestions for improved or enhanced bus services in Wiltshire

The government has recognised the important role that buses play and has announced a £220m competitive funding pot available for local authorities to bid against. This [link](#) provides the detail behind its "better deal for bus users" approach, which is summarised below, outlining Wiltshire Councils position for this exciting opportunity.

National bus strategy

The government has recognised that in investing in the bus, it requires a workable national bus strategy. It is going to use this round of bidding to help shape that strategy and will further develop it throughout this year and next.

Bus priority

It is recognised that the bus plays a pivotal role in enhancing the economy, with bus users generating £64billion of economic output each year. However, many local authorities do not always provide the bus with the priority it requires when designing road schemes. Therefore, all new road investments in England which receive central UK government funding, will be required to either support bus priority measures, or explain why doing so would not be necessary, or appropriate in that instance. All future funding bids will need to explicitly address this issue.

As well as providing local authorities with funding to invest in bus priority measures, the government will refresh the department's guidance to provide up to date, and relevant advice on prioritising those vehicles which can carry the most people. This will ensure local authorities have the information they need to improve the speed of bus journeys, and further support the case for bus priority measures.

Fares and payment

The government is actively looking to work with local authorities and operators to identify ways to encourage operators to implement multi-operator tickets and fares caps, either in relation to the price paid for individual journeys or a daily or weekly cap (so you never pay more than the price of a daily or weekly ticket regardless of the number of journeys taken).

To make it easier for passengers to pay for their journey on the bus, the government will work with industry to ensure that all buses accept contactless payments. The 5 largest bus companies have already rolled-out contactless payment devices across their networks, as have many medium-sized operators.

In Wiltshire the vast majority of all bus services have contactless pay facility. Those few remaining services that don't will do so during 2021 and all future tenders will require suppliers to provide contactless payment facilities.

Passenger information and publicity

One of the recognised barriers to catching the bus is that there is not always enough information available and when it is, it might be inaccurate, or difficult to understand. As part of its "Bus Open Data" programme, the government is currently developing a new bus open data portal, which will contain information on bus services for use by app developers. Significant progress

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has been made, with the intention that fares, and location data will be available from January 2021.

Wiltshire Council already contributes to the portal through its commitment, along with all other local authorities in the South West and bus operators, to Traveline Southwest, where we have been feeding data into a system for many years now, that produces timetable, fare and real time passenger information. We are also about to invest in a replacement programme for the real time passenger information displays that can be found at bus stops informing the bus user when the next bus is arriving. Added to this, we are about to employ, on a part time basis, a post responsible for marketing the bus in Wiltshire, in partnership with key bus suppliers.

£5 billion fund announced

Following the announcement of the £220m a further package of £5 billion is to be invested over 5 years and will boost bus services by focusing on a range of priorities, set to include:

- Higher frequency services, including evenings and weekends, to make it easier and less restrictive for people to get around at any time of day
- More 'turn up and go' routes where, thanks to higher frequency, people won't have to rely on timetables to plan journeys
- New priority schemes will make routes more efficient, so that buses avoid congested routes and can speed passengers through traffic
- More affordable, simpler fares
- At least 4,000 new Zero Emission Buses to make greener travel the convenient option, driving forward the UK's progress on its net zero ambitions
- over 250 miles of new, high-quality separated cycle routes and safe junctions in towns and cities across England; and
- dozens of new 'Mini-Holland' schemes to transform town centres across the country and make them safer to get around

The details of this significant fund will be made available in the spending review later this year but reaffirms this governments priority towards bus.

What are the available funds?

Superbus networks (up to £70m available)

The primary objective of this £70m fund is to increase bus patronage in an urban area through a package of measures covering bus priority, reducing bus fares and increasing service frequencies. Unfortunately, Wiltshire does not qualify, as it requires the money to be used on one town, or city, with a population of more than 75,000 people.

Tackling air quality and greenhouse gas emissions (up to £50m available)

The government are seeking expressions of interest from local authorities and bus operators in developing an all-electric bus town or city. This will see an entire place's bus fleet changed over to zero emission capable buses. The town, or city, will serve as a model for zero-emission bus travel and feed into the overarching national bus strategy.

As many buses as possible are to be exclusively electric, with scope to test innovations such as longer distance hybrids, which operate in electric-only mode within the town or city. Local authorities will need to show how this supports their wider plans for public transport in the town or city. Up to £50 million will be invested to contribute to new buses and the supporting infrastructure.

Chairman's Announcements

From Wiltshire Councils perspective this would support our pledge to be carbon neutral by 2030 and the wider environmental improvement. This will however be a challenge, as there are no settlements that readily meet the requirements, as set out in the bid criteria. Salisbury would however be the most obvious choice, and discussions are to be had with representatives of the GoAhead Group in the coming weeks to determine whether such a scheme might be viable for Salisbury.

On-demand services (up to £20m available)

To trial on-demand services in rural and suburban areas the government has established a fund of up to £20 million. Demand responsive transport (DRT) services have been used for some time to replace infrequent, traditional services which do not meet a local community's specific needs, with ones which can get closer to where people live, at a time convenient for them.

Wiltshire Council has significant experience in this area and still currently operates DRT. It is not possible at this stage to determine exactly what an expression of interest would look like, or include, but officers are discussing what needs are not currently met and where perhaps existing DRT could be improved. We would be very keen on submitting a bid for this and building upon our extensive experience of DRT.

Supporting bus services (up to £30m available)

Much of this funding is for experimental projects and a lump sum of £671,171 has been specifically allocated to Wiltshire Council to improve local bus services over a 12-18 month period and it is this funding which we are seeking advice from elected members and Town and Parish Councils on the best way to spend it. This briefing will also be sent to Community Engagement Managers and Area Boards.

The Government has informed us that it expects this funding to be used to improve the provision of local bus services in one or more of the following ways:

- increasing evening or weekend frequencies, or supporting additional seasonal services in tourist areas;
- restoring lost bus routes, where most needed, to ensure people have access to public transport services;
- supporting new bus services, or extensions to current services, to access e.g. new housing, employment opportunities, healthcare facilities etc.

The Government also expects us to provide them with an outline of how the money will be used before they release it to us but has given us very little time to do this. We can therefore only do a very basic consultation exercise in the time available, which is why we need your assistance.

We would therefore be grateful to receive from you, details of any requests you have received for bus service improvements, that you believe are causing problems for residents in your area and which you are confident would be well used by them if provided. Please email this information direct to Wiltshire Council's Passenger Transport Unit at buses@wiltshire.gov.uk by **Friday 27th March 2020**, so that they can assess the feasibility of introducing these on an experimental basis using this funding.

Whilst compiling these requests, please bear in mind that this funding is time limited, with no guarantee that further funding will be available at the end of the experimental period to allow the improvements to continue. Please also bear in mind that use of this money will need to be spread around the County and so requests for small improvements to existing services are likely to be more successful than those for completely new all-day services, which could cost in the region of £150,000 per annum to operate and be difficult to resource.

Please accept our apologies for the short timescale for this consultation, but the deadlines have been imposed upon us by the Department for Transport and are necessary in order for us to be able to claim the funding in good time to spend during the next financial year. If you wish to discuss this request in more detail, or obtain guidance on the feasibility of a

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suggestion before submitting it, please ring Wiltshire Council's Bus Network Manager on 01225 713454 or email him at buses@wiltshire.gov.uk.

The government are hosting a series of events in February and March to further explain the detail behind the schemes, where Wiltshire will be represented. If there is anything of note from those meetings members, town and parish councils will be updated.

Chairman's Announcements

Subject:	Residents encouraged to manage their council tax hassle-free online
Web contact:	www.wiltshire.gov.uk/benefits-council-tax

Residents in Wiltshire are being encouraged to sign up to a digital service that allows them to manage council tax simply, quickly and securely at any time of day, all year round.

The service, introduced by Wiltshire Council last year, can also provide a history of account payments and payments due, plus direct debit details can be amended, bills can be printed, and address details can be changed.

Joining the online service is easy – all that's needed is a council tax number, found at the top of the bill as well as the person's name and address, to begin the short authentication process.

People who are already have an existing council tax direct debit in place don't need to do anything, but they can still sign-up to take advantage of all the other features.

Cabinet Member for IT and Digitalisation, Cllr Ian Blair-Pilling, said: " This service means managing and paying council tax is as convenient as possible and hassle-free for residents.

"It will also free up our officers' time and ensure we are as efficient as can be, not to mention that every phone call we receive costs us money, so I hope as many people as possible take advantage of this service."

Cabinet Member for Finance and Procurement, Cllr Simon Jacobs, said: "We spend around £80k posting out council tax correspondence and our aim is to reduce this dramatically over the coming years. We will be looking at all options available to us to encourage as many people as possible to register"

To find out more about the service, and to sign up, people should go to www.wiltshire.gov.uk/benefits-council-tax

MINUTES

Meeting: ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD
Place: Memorial Hall, Station Road, Royal Wootton Bassett, SN4 8EN
Date: 27 November 2019
Start Time: 6.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, direct line 01249 706612 or e-mail kevin.fielding@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell, Cllr Mary Champion, Cllr Chris Hurst, Cllr Mollie Groom and Cllr Jacqui Lay

Wiltshire Council Officers

Kev Fielding – Democratic Services Officer
Jane Vaughan – Community Engagement Manager

Town and Parish Clerks/Councillors

Clyffe Pypard Parish Council – Peter Gantlett
Cricklade Town Council – Angela Jenson & Mark Clarke
Lydiard Millicent Parish Council – Mike Sharp
Lyneham & Bradenstoke Parish Council – Carol Jenkins, Gayna Howarth & Ann Kingdon
Purton Parish Council – Ray Thomas
Royal Wootton Bassett Town Council – Nic Hughes

Partners

Cricklade LYN – Richard Roberts
Royal Wootton Bassett & Cricklade Community Partnership Liaison Group – Howard Chandler

Total in attendance: 52

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome from the Area Board Chairman</u></p> <p>The Chairman welcomed everyone to a special meeting of the Royal Wootton Bassett & Cricklade Area Board which incorporated the first Royal Wootton Bassett Environmental Fair.</p> <p>The Chairman introduced the councillors and officers present.</p> <p>The Chairman thanked Cate Watson and the Royal Wootton Bassett Environmental Group for working with the area board to put on the first Royal Wootton Bassett Environmental Fair.</p>
2	<p><u>Introduction to Richard Clewer Cabinet Member for Climate Change on Wiltshire Council Climate Emergency work</u></p> <p>Cllr Richard Clewer - Deputy Leader and Cabinet Member for Corporate Services, Heritage, Arts, Tourism, Housing, Climate Change and Military-Civilian Integration, Wiltshire Council gave a short presentation highlighting how Wiltshire Council was trying to be a greener organisation and promote green issues.</p> <p>Points made included:</p> <p>That it was important to make Wiltshire as environmentally friendly as possible.</p> <p>There were many small changes that Wiltshire residents could make in their everyday life that could have a big positive impact on the environment</p> <p>Such as:</p> <ul style="list-style-type: none"> • Leaving the car at home and walk more • Taking shorter showers and turning off taps when brushing teeth • Trying to use as little single-use plastic as possible • Using a reusable cup • Using bags for life • Recycling as much as possible • Turning off lights when not using them • Installing a smart meter to help manage energy use <p>That Climate change and its repercussions were an acknowledged global</p>

	<p>problem. Wiltshire Council would be doing all it could to tackle this issue locally.</p> <p>In February 2019, at a meeting of full council, Wiltshire Council had resolved to:</p> <ul style="list-style-type: none"> • Acknowledge that there was a climate emergency • Seek to make the county of Wiltshire carbon neutral by 2030 • In July 2019 Wiltshire Council's cabinet also pledged to make Wiltshire Council carbon neutral by 2030. <p>Cllr Clewer announced the launch of the Wiltshire Green Pledge with Wiltshire Council encouraging local people to think about actions they could take and to make a Green Pledge.</p> <p>For more information visit http://www.wiltshire.gov.uk/green-economy-climate-emergency</p> <p>The Chairman thanked Cllr Clewer for his presentation and attending the meeting.</p>
3	<p><u>Community Discussion 1 - Re-wilding our verges</u></p> <p>Representatives of the Royal Wootton Bassett Environmental Group outlined the importance of protecting and cutting of verges throughout the community area. Approximately 55 people joined the ' Re-wilding our verges' discussion</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That Bio-diversity was threatened by the climate emergency, with bird life declining. • That the world faced an extinction of experience – with people no longer enjoying country walks etc. • The increasing dangers of our throwaway society. • The importance of re-wilding the verges of our community area and giving them protected status. <p>Adrian Hampton - Head Local Highways and Streetscene – South, Wiltshire Council advised that Wiltshire Council were happy to work with the Royal Wootton Bassett Environmental Group to ensure that rural and urban verge cutting is carried out in an ecologically friendly manner throughout the community area.</p>

	<p>Decision</p> <ul style="list-style-type: none"> • That Wiltshire Council works with the Royal Wootton Bassett Environmental Group to identify appropriate rural and urban verges to trial ‘ Re-wilding’, where maintenance and mowing is carried out in an ecologically friendly manner throughout the community area. <p>The Chairman thanked all the speakers for their contributions to the discussion.</p>
4	<p><u>Community Discussion 2 - Encouraging and Promoting environmentally friendly businesses in our Community Area</u></p> <p>Representatives of several local environmentally friendly businesses gave their views and experiences of encouraging and promoting environmentally friendly businesses in our Community Area.</p> <p>Approximately 50 people joined the ‘Encouraging and Promoting environmentally friendly businesses in our Community Area’ discussion.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That sustainable businesses were good for both community and environment. • That Wiltshire Council should be encouraging the start up and on-going support of local environmentally friendly businesses. • That an eco-networking event would be beneficial and raise awareness. • That Royal Wootton Bassett was fortunate to have a diverse range of environmentally friendly businesses including organic farmers, eco-friendly beauty salons and cleaning services. <p>The Royal Wootton Bassett Environmental Group was encouraged to speak to the Community Engagement Manager about applying for funding to help create and launch an Eco-directory/website for the local area to help promote local environmentally friendly businesses.</p> <p>The Chairman thanked all the speakers for their contributions to the discussion.</p>
5	<p><u>Community Discussion 3 - Reducing our carbon emissions</u></p> <p>Approximately 55 people joined the ‘Reducing our carbon emissions’ discussion.</p> <p>Dave Knight gave a short presentation outlining the benefits of cycling, attendees present were able to give both the positives and negatives of being a</p>

	<p>cyclist using the roads of the local area.</p> <p>The Deputy Chair of the 'Calne – Our Place' project gave a brief overview of how the Calne community area had looked to improve how it could try and play its part in reducing carbon emissions and make residents more healthy with the Calne transport Strategy.</p> <p>Laura Gosling - Senior Transport Planner Sustainable Transport, Wiltshire Council provided a report which outlined how Wiltshire Council was trying improve and enhance cycling throughout Royal Wootton Bassett and Wiltshire.</p> <p>It was hoped that the Royal Wootton Bassett Environmental Group and Wiltshire Council Strategic Transport Planning officers would work together to develop a joined up cycle network.</p> <p>The Chairman thanked all the speakers for their contributions to the discussion.</p>
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Cycling in the Royal Wootton Bassett community area

6	<p><u>Grant Funding</u></p> <p>Grant Funding Applications</p> <p>Community Area Grants</p> <p>Decision</p> <ul style="list-style-type: none"> • Purton & Cricklade Young Farmers Club awarded £5,000 for New Club Hut Roof <p>Decision</p> <ul style="list-style-type: none"> • Pips community café awarded £60 for Wi-Fi at Pips community cafe <p>Youth Grants</p> <p>Decision</p> <ul style="list-style-type: none"> • Cricklade Local Youth Network awarded £4,200 for Sports Activities Development Project with the condition that the capital element of the grant would be withheld until the Chairman was confident that the project was sustainable. <p>Health & Wellbeing Grants</p> <p>Decision</p> <ul style="list-style-type: none"> • To allocate £2,600 from the Health & Wellbeing budget to
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	<p style="text-align: center;">enable the Health and Wellbeing Forum to commission a Creative Mental Health and Wellbeing project.</p> <p>To note that a new Health and Wellbeing Forum which met for the first time on 29th October 2019, and the discussions held as laid out in the meeting notes included in the agenda pack</p> <p>Cllr Initiative Funding (Cllr Bob Jones)</p> <p>Decision</p> <ul style="list-style-type: none"> • To Allocate £100 to the Health and Wellbeing group to facilitate the ongoing running of the Forum in 2019/20
7	<p><u>Future Meetings</u></p> <p>The next meeting of the Royal Wootton Bassett & Cricklade Area Board would be held on Wednesday 25 March at Cricklade Town Hall.</p>
8	<p><u>Close</u></p> <p>Cllr Allison Bucknell thanked everybody for attending an interesting and informative meeting, and that the Area Board looked forward to future collaborations, working with the Royal Wootton Bassett Environmental Group.</p>



Royal Wootton Bassett and Cricklade Investing in our Communities – March 2020

* Please note, all figures are subject to confirmation by our Finance team and, as such must be treated as provisional.

Overview of the Budget 2019/20

	2019/20 allocation	Invested to date	Available for investment	Amount leveraged
Capital Grant scheme	48,021.00	8,019.00	41,415.50 (including rollover from 18/19)	18,682.00
Positive Youth Activities	20,837.00	20,939.92	6,421.58 (including rollover of previous accruals)	16,633.08
Health and Wellbeing/Older Person Champion	7,700.00	4,891.00	10,009.35 (including rollover of previous accruals)	9,722.00

NEW APPLICATIONS November 2019

Community Area Grants	Amount requested	Total project amount
Clyffe Pypard and Bushton Village Hall Committee - Kissing gates	£350.00	£1,000.00
Purton Magazine – New website	£600.00	£1,000.00
St Mary's Church, Purton – Improved toilet facilities	£5,000.00	£50,500.00
Tea & Talk Volunteers – equipment to facilitate mental health social support sessions	£175.00	£175.00
Royal Wootton Bassett Town Hall Museum – Laptop and projector	£450.00	£900.00
Wiltshire Wildlife Trust – Morningside Meadows Ditch Improvements	£5,000.00	£27,995.00
Cricklade Leisure Centre – New gym equipment	£5,000.00	£11,162.82



Youth Grants		
Purton Parish Council - Youth Provision 13-18 year olds in Purton	£4430.00	£8860.00
Health & Wellbeing Grants		
Health & Wellbeing group recommendation Wiltshire and Swindon Users Network -3Ms memory and social wellbeing group	£1,123.35	£2,248.35
Councillor Initiative (Cllr Bucknell) – Allocation of £200 to the Tea and Talk group to facilitate the ongoing running of sessions in 2020.	£200	N/A
Councillor Initiative (Cllr Bucknell) – Allocation of £225 to RWB Environmental Group to secure a venue for the 2020 RWB&C ECO Fest.	£225.00	£225.00

To note: Deadline for applications to the next area board is Weds 5th June 2019. You can see all grant applications made across Wiltshire through the Wiltshire Council website [here](#).

Summary of applications 2019/20

Community Area Grants/Cllr initiatives update 2019-20		
Meeting/Organisation	Amount awarded (£)	Total project amount (£)
NOV 2019		
Cricklade and Purton Young Farmers Club – New Roof	£5,000.00	£14,199.00
Pips Community Café, Purton – Wi-fi installation	£60.00	£500.00
SEPT 2019		
Cricklade Leisure Centre (C&DCA) – Soft Play and bounce equipment	£999.00	£999.00
JULY 2019		
Wessex Male Choir – New piano and associated equipment	1000.00	2682.99
MAY 2019 – No applications		



Youth Grants update 2019-20

	Amount awarded (£)	Total project amount (£)
NOV 2019		
Cricklade Local Youth Network – Sports/Physical Activities project	£4,200.00	£8,400.00
SEPT 2019		
RWB Environmental Group – Environmental Art/Photography competition/exhibition. (delegated decision)	£100.00	N/A
JULY 2019		
Cricklade Local Youth Network – Positive Youth Activities to end of March 2020	3,783.00	7,566.00
MAY 2019		
Royal Wootton Bassett Town Council – Positive Youth Activities 2019-20	8650.00	17,300.00
Funds held for positive youth activities in Lyneham 2019/20	4145.00	4145.00
APRIL 2019		
Contribution towards DBS Checks re RWB Local Youth Network	£62	N/A

Health & Wellbeing Grants update 2019-20

	Amount awarded (£)	Total project amount (£)
NOV 2019		
Health & Wellbeing group recommendation – Mental Health Creative Inclusion Project.	£2,600.00	N/A
Councillor Initiative (Cllr Jones) – Allocation of £100 to the Health and Wellbeing group to facilitate the ongoing running of the Forum in 2019/20	£100	N/A
SEPT 2019		



Health and Wellbeing group – Tea and Talk session re Mental Health Week. (delegated decision)	£50.00	N/A
JULY 2019 – No applications		
MAY 2019		
Wiltshire Music Centre – Celebrating Age year 3	£1500.00	£67,330.00
Final payment to RWB&C Health & Wellbeing Champion for work to end April 2019.	£571.23	£571.23

USEFUL LINKS

Area Boards have authority to approve grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

The community grant funding criteria and application forms are available on Wiltshire Council’s website: [here](#).

Further information about the Community Area Transport Group (CATG) and youth grants can be found by clicking on the following links:

- [Community Area Transport Group](#)
- [Youth Grants](#)

Jane Vaughan
Community Engagement Manager, Royal Wootton Bassett & Cricklade
jane.vaughan@wiltshire.gov.uk

Report to	Royal Wootton Bassett & Cricklade Area Board
Date of Meeting	25/03/2020
Title of Report	Community Area Grant funding

Purpose of the report:

a) To ask Councillors to consider the following applications for funding listed below:

Applicant	Amount requested
Applicant: Wiltshire and Swindon Users Network Project Title: 3Ms memory and social wellbeing group View full application	£1123.35 from the Health & Wellbeing Revenue Fund.
Applicant: Clyffe Pypard and Bushton Village Hall Committee Project Title: Kissing gates View full application	£350.00
Applicant: St Mary's Church, Purton Project Title: Improved toilet facilities View full application	£5000.00
Applicant: Tea and Talk volunteers Project Title: Equipment to facilitate tea and talk sessions. View full application	£175.00
Applicant: Royal Wootton Bassett Town Hall Museum Project Title: Museum laptop and projector View full application	£450.00
Applicant: Wiltshire Wildlife Trust Project Title: Morningside Meadows Ditch Improvements View full application	£5000.00
Applicant: Purton Magazine Project Title: New Magazine Web Site View full application	£600.00
Applicant: C and DCA - Cricklade Leisure Centre Project Title: New gym equipment at Cricklade Leisure Centre View full application	£5000.00

b) To note the allocation of funds, under authority delegated to the Community Engagement Manager as follows:

	Amount allocated
Request: From the RWB&C Health & Wellbeing Group - Contribution from the Health and Wellbeing fund to support monthly sessions of the RWB&C Tea and Talk sessions, arranged in consultation with Cllr Bucknell.	£200 from the Health & Wellbeing Revenue Fund.
Request: From the RWB Environmental Group - Contribution from the Health and Wellbeing fund to support organising a venue for the 2020 RWB&C Eco Fest, arranged in consultation with Cllr Bucknell.	£225 from the Health & Wellbeing Revenue Fund.

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1. Background

Area Boards have authority to approve Community Area Grants under powers delegated to them.

Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision has been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

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9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3679	Wiltshire and Swindon Users Network	3Ms memory and social wellbeing group	£1123.35
<p>Project Description: The project will provide a bi-weekly social group for people with memory loss and for those facing social isolation. The group will be peer led and members will choose a programme of activities. Activities in the past have included music singing seated exercise crafts and art as well as the occasional trip out. The aim of the group is to promote a sense of community, reduce social isolation and provide information and advice through signposting. The group currently supports between 20-25 members, but it is intended that this will be extended.</p> <p>Input from Community Engagement Manager: This application represents a request to the Health and Wellbeing Revenue fund.</p> <p>It is being reported here as the grants system awaits review to enable CEMs to process more appropriately.</p> <p>This project was discussed and supported by the RWB&C Health and Wellbeing Group, at its meeting on 19th February 2020. 'The group looked on the project positively. Everyone was aware of the benefit of the existing 3Ms group and felt that the further development and support of that group would be of great value to members of the community living with memory loss and to their carers and wider families'. The H&W group recommend that this application should be funded.</p> <p>The project is based in Lyneham; however, it is open to everyone across the community area.</p> <p>Participants and their carers can be expected to experience improved wellbeing through feeling valued as a member of a group; being with mutually supportive people who understand the challenges faced; engaging in creative activities, which are suggested to stimulate positive hormones and help counter some challenges of living with a long-term condition.</p> <p>Regular meetings in the same venue at the same time of the week, with the same group of people can create an important anchor in the lives of people affected by memory loss.</p> <p>Attending group activity sessions can provide participants with opportunities to use retained skills and to develop new skills.</p> <p>Group activities may also enhance the relationship between the members and their carers and the sessions also provide the opportunities for carers to share experiences, provide practical assistance to each other and develop a network of social and emotional support.</p> <p>This application can be linked to current RWB&C priorities relating to older people, social isolation and loneliness, support for carers, dementia, mental health, healthy life styles.</p> <p>This application has been recommended for approval by the Royal Wootton Bassett and Cricklade Health and Wellbeing Group.</p>			
<p>Proposal That the Area Board determines the application.</p>			

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Application ID	Applicant	Project Proposal	Requested
3612	Clyffe Pypard and Bushton Village Hall Committee	Kissing gates	£350.00
Project Description: To install kissing gates to the White Horse Way at Clyffe Pypard. Input from Community Engagement Manager: This project will help to improve access to the White Horse way which runs through Clyffe Pypard Parish. Two landowners have agreed that styles can be replaced by kissing gates the land owners will install the new gates. A Wiltshire Council Countryside Access Officer has assessed this project and has reported: <ul style="list-style-type: none">• The costs are appropriate and realistic.• It links to Health and wellbeing, Leisure and Culture, Older People, Our Community, Safer Community priorities.• The project was rated as high priority within this service area it will improve links between communities on the Rights of Way network and on a promoted route within the Wiltshire White Horse Way.• Officers are aware of this new action group and suggests that they are very enthusiastic and happy to also co-ordinate with neighbouring parishes to achieve joined up projects, which could be a further catalyst to other groups and parishes to do similar.• Officers do not feel there are any issues relating to the groups ability to deliver the project and recommends it could be a great project for this new group to get established. A grant to this project would represent approximately 35% of the total cost.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
3620	St Marys Church Purton	Improved toilet facilities	£5000.00
Project Description: To upgrade current toilet facilities, currently accessed from outside of the building; to increase availability and to become accessible for everyone including people living with disabilities. Input from Community Engagement Manager: This project is the initial phase of an extensive restoration work on the Church building to improve and add new facilities to extend and enhance its wider use by the community. These projects will improve heating to the building upgrade the toilets add a small kitchen servery to serve hot food and drinks and build a stage at the front of the Nave for performances. As well as being a place of worship, used widely by village families at major stages in their family life and community festivals. The church is keen to extend its wider community use for social and cultural activities e.g. for performances-recitals-concerts-exhibitions etc. These types of events are of value to those living alone or of limited means and mobility to travel to more distant venues like Swindon, Bath, Cirencester or Bristol - and the enthusiasm locally for opportunities to attend such events are evident by the success of the Celebrating Age project. The building can seat over 250 people and there are no other venues in the parish that can accommodate so many. However, the current toilet facilities are completely inadequate to meet the needs of this			

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type of use. All other projects that make up the Renewal of the church building are dependent upon the provision of improved toilet facilities that are disability compliant. The current arrangement represents a barrier to some people from using the building in at all, with just one toilet accessible from outside the building and not compliant with the Equality Act 2010 (formerly covered by the Disability Discrimination Act 1995). The applicant also believes the current arrangement presents challenges to the safeguarding of children and vulnerable adults (as it is necessary to leave the building to access facilities). It is hoped that new social and cultural events taking place in the church could attract audiences of up to 250 people a single toilet facility is deemed to be impractical.

The applicants have shared proposals to enhance the building facilities with local people from the village and have given everyone the opportunity to comment. 70 written responses were received with about two thirds of these specifically recognising the need for an improvement in the facilities as proposed.

It should be noted that, as St Marys church is a Grade 1 listed building, great care has to be taken to ensure that any alterations are in keeping with and appropriate to the listing. This results in higher costs for traditional materials/techniques etc to be used and to ensure that no harm is caused to the historical significance of the structure.

A grant to this project would represent approximately 10% of the total cost.

This application can be linked to Royal Wootton Bassett Area Board JSNA priorities relating to: social isolation and loneliness, support for carers, mental health, and healthy life styles and affordable access to cultural activities.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3702	Tea and Talk Volunteers	Equipment to facilitate Tea and Talk sessions for people living with Mental Health issues.	£175.00

Project Description:

To provide equipment necessary to facilitate Tea and Talk sessions for people living with Mental Health issues.

Input from Community Engagement Manager:

This project initially emerged from the Wiltshire Council One Team event held as part of Mental Health awareness week in 2019. It has since been taken on by local volunteers, with support from Royal Wootton Bassett Library,

The volunteers have identified a need for some specific items of equipment to help them to facilitate a relaxed, safe and practical experience for people engaging with the sessions in the library. The volunteers are also keen to ensure that they are being as environmentally friendly as possible and so would like to be able to acquire reusable items rather than disposable.

This application has been recommended for approval by the Royal Wootton Bassett and Cricklade Health and Wellbeing Group.

If a grant is awarded, it will cover the entire cost of the project.

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This application can be linked to Royal Wootton Bassett Area Board JSNA priorities relating to: social isolation and loneliness, support for carers, mental health, and healthy life styles.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3530	Royal Wootton Bassett Town Hall Museum	Museum laptop and projector quality improvement	£450.00

Project Description:

One of the main attractions of our museum is our large collection of historical photographs of the town going back to 1860. These photos are displayed currently via an old projector and a laptop as a slideshow.

Better equipment is now available, and we would like to improve our visitor experience by upgrading our projector and laptop. This will also enable us to take displays and talks into the community.

Input from Community Engagement Manager:

The applicant has said that the project will be of value to everyone who visits the museum, this includes the general public, young people's uniformed organisations, and local interest groups.

The project can be linked to Royal Wootton Bassett and Cricklade community area priorities relating to cultural activities.

An award to this application would represent 50% of the total cost.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3637	Wiltshire Wildlife Trust	Morningside Meadows Ditch Improvements	£5000.00

Project Description:

Morningside Meadows was recently purchased by Wiltshire Wildlife Trust on behalf of the community. The site has not been fully managed for some time and Wiltshire Wildlife Trust are keen to get it back to its natural best. As part of this work they are looking at the ditch network across the site. This is a vital component of neutral meadows and management seeks to improve existing ditches but not create new drainage within the meadows.

Input from Community Engagement Manager:

Wiltshire Wildlife Trust has explained that, whilst they are not seeking to create new ditches, it seems that the ditch network has not been maintained and so there is a need to undertake survey work and assessments of the drainage and or impediment to drainage on the flora of the floodplain meadows at Morningside Farm. If drainage is impeded this can lead to changes in the flora whereby rushes tend to dominate at the expense of wildflower species as the water table is retained artificially high.

The meadow is available for free public access to all local residents and visitors, who will increasingly be able to benefit by accessing it to connect with nature and enjoy the outdoor space. In addition, by restoring the ditch network there will be significant improvement in the

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natural environment of the meadows allowing flora and fauna to flourish and be restored, providing the community with access to a wildlife rich environment and open space.

Research shows this is of significant benefit to health and wellbeing both physically and mentally.

Wider benefits include the increasing bio-diversity of the flora and fauna and restoring some of the UKs 97 reduction in wildflower meadows since the 1930s.

In addition, it can be seen to link to discussions about rewilding and the importance of improving biodiversity held at the Environmental Themed area board in November 2019.

A Senior Ecologist at Wiltshire Council has assessed this application (appendix 2) and has stated that:

- It will enable the involvement of local volunteers in a project that they have an interest in which in turn will increase local knowledge of the special interest of the meadows, providing the community with education opportunities and a sense of local “ownership”.
- The project would address community priorities linking to: Environment, Health and wellbeing, Leisure and Culture, Our Community.
- The group has considerable experience in recruiting and managing volunteers to work on various projects, with great success. There is every likelihood that the project will be delivered successfully.

The officer has also highlighted technical issues within the assessment document (app2) that may be important for the applicant to take on board. Members may wish to ask that the Trust responds directly to the Landscape & Design Team with relation to those matters.

The Trust has stated that local residents have helped to raise funds towards this project and members of the public have directly contributed in excess of £60000 towards the wider project to acquire and upgrade Morningside Meadows.

An award to this project would represent less than 20% of the total cost.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3700	Purton Magazine	New Web Site for Purton Magazine	£600.00

Project Description: Purton Magazine wants to build a new web site with a searchable directory of local business advertisements alongside our monthly news events and comment from the community.

Input from Community Engagement Manager:

The applicant has stated that Purton has the highest number of residents aged over 65 in the county.

Nationally only around 40 per cent of over 75s use the internet to find local news and events relying instead on noticeboards word of mouth and printed news.

Purton Magazine prints around 1000 copies monthly distributed to subscribers by volunteers and on sale in local shops. It is a self-funded not-for-profit organisation raising revenue by selling advertising space and a cover price of 50p.

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Increasingly advertisers are investing in online advertising rather than renewing their printed advertisements. Local discussions suggest that a significant number of companies will buy space in the magazine if it is published online.

This project has been developed as part of a new model to create an online magazine that will appeal to a wider range of people who use the internet and, as circulation of this e-magazine develops it will encourage increased interest from online advertisers. With increased advertising, the group will be able to sustain the ongoing production and delivery of hard copies of the magazine to older members of the community.

Currently Purton Magazine has around 800 annual subscribers who receive their copies delivered each month by over 30 volunteer distributors. Approximately 200 copies are sold each month through local shops and other outlets reaching readers in Purton Stoke, Cricklade and Royal Wootton Bassett.

The applicant reports that, without a new operating model, the magazine is in danger of closure.

This project may link to Royal Wootton Bassett and Cricklade community area priorities relating to: Diversity and social inclusion, Social isolation and loneliness, Digital engagement, Support for Carers and Mental Health.

An award to this project would represent 40% of the total cost.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3709	C and DCA - Cricklade Leisure Centre	Pledge to the Leis - new gym equipment at Cricklade Leisure Centre	£5000.00

Project Description:

Following the refurbishment of the building the Leisure Centre would like to bring some new gym equipment into the extended space that has not previously been a part of the offer.

Input from Community Engagement Manager:

The applicant suggests that this project will support the competitiveness and long-term success of this important community asset.

Projected first line beneficiaries are local people in Cricklade outlying rural areas and villages who use the gym facilities which are offered at an affordable cost. New equipment will allow them to advance on their fitness journey in the most efficient and safest way. However the Centre expect there to be a cascade of beneficiaries as the Leisure Centre is an important fitness and wellbeing provider offering a range of activities for all members of the local community at reasonable rates.

By remaining competitive with up to date equipment and facilities the Centre believes it can continue to attract membership which supports its continued survival and allow it to function as a key community hub in Cricklade.

Continued success benefits wide ranging groups such as children who use the swimming facilities for lessons and social activities sport groups using the hall. The cafe bar also hosts groups such as craft clubs and those attending for childrens activities etc. The Leisure Centre also hosts a weekly Youth Club. In all the centre sees around 152,000 individual customer visits per year and has around 800 subscription members.

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The applicant states that a competitive gym offer is key to ensuring the Leisure Centre is well placed to compete for subscription customers and this regular income will support all the benefits to their users.

Wiltshire Council officers from the Community Campus & Hubs team have asked the area board to be *'aware that that Wiltshire Council is already investing £3m in the facility ...'*

This project can be linked to Royal Wootton Bassett and Cricklade community area priorities relating to: Positive leisure time activities for young people, Healthy lifestyles, Social isolation and loneliness and Mental Health.

An award to this project would represent 45% of the total cost.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Jane Vaughan

Community Engagement Manager

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COMMUNITY AREA GRANTS SCHEME ASSESSMENT FORM

Ref No: 361
Technical Officer: Stephen Leonard
Name of Organisation: Wiltshire Council – Rights of Way and Countryside
Information from technical officer – How well will the grant help meet the needs of the community?
Are the costs appropriate and realistic? Yes
Does the applicant help to deliver any of the Councils policies/strategies? Please state which one(s) and which aims/objectives: Yes Safer communities, Economy, Environment, Health and wellbeing, Leisure and Culture, Older People, Our Community, Safer communities
Would you rate the application as high priority, medium priority or low priority within your service area: High priority as it will improve the links between community's on the ROW network and also on a promoted route within Wiltshire White Horse way
How long have you known the group and in what capacity? 6 months New group but very enthusiastic and happy to also co-ordinate with neighboring parishes to achieve joined up projects
Please comment on the group's ability to deliver the project they will have no issues
Any other comments Would recommend this project as It could be a further catalysis to other groups and parishes to do the same .
Date and initials: 5 th Feb 2020

COMMUNITY AREA GRANTS SCHEME ASSESSMENT FORM

Ref No: #3637
Technical Officer: Fiona Elphick MSc. Env. Biol. - Senior Ecologist,
Name of organisation: Landscape & Design Team, Economic Development & Planning, Wiltshire Council.
<p>Information from technical officer – : How well will the grant help meet the needs of the community? It will enable the involvement of local volunteers in a project that they have an interest in which in turn will increase local knowledge of the special interest of the meadows, providing the community with education opportunities and a sense of local “ownership”.</p>
<p>Are the costs appropriate and realistic? The expected adjusted costs would be realistic – however I would like the project plan to include some structured monitoring of the vegetation assemblage within the site, in order to assess how effective the works have been and to inform management plans going forward that will maintain the ditches in a condition that is beneficial to the grassland interest (see below, final comment)</p>
<p>Does the applicant help to deliver any of the Councils policies/strategies? Please state which one(s) and which aims/objectives:</p> <p>Environment Health and wellbeing Leisure and Culture Our Community</p>
<p>Would you rate the application as high priority, medium priority or low priority within your service area: Medium - low</p>
<p>How long have you known the group and in what capacity?</p> <p>I have engaged with the group via various stakeholder and partnership groups over the last 13 years, where we have been involved in Wiltshire -wide habitat conservation initiatives, such as the Wiltshire Biodiversity Action Plan, the Protected Road Verges Scheme, the County Wildlife Sites Project and the Wiltshire & Swindon Biological Records Centre Advisory Group.</p>
<p>Please comment on the group’s ability to deliver the project</p> <p>The group has considerable experience in recruiting and managing volunteers to work on various projects, with great success. There is every likelihood that the project will be delivered successfully, however I would like to see a time limit on the funded works, to ensure that the restoration of the ditches takes place as soon as possible, within the local ecological constraints and necessary timing constraints.</p>

Any other comments

Considering the importance of the ditch system to the grassland assemblage that is dependent on it, some annual botanical monitoring of the grassland over the 5 years following ditch renovation would be appropriate, in order to gauge the success of the works and to inform future management of the ditch system within the site. Without such monitoring, there is little point in carrying out the works as the outcome cannot be assessed with any certainty. If this additional element could be built into the proposal, I would be happy to support the application for funding.

Date and initials: 12/3/2020 FE

Report to	Royal Wootton Bassett & Cricklade
Date of Meeting	25/03/2020
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following application seeking funding from the Royal Wootton Bassett & Cricklade Area Board.

Application # 815	Grant Amount	
Applicant: Purton Parish Council Project Title: Youth Provision 13-18 year olds in Purton	£4430.00	
Total grant amount requested at this meeting	£4430	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2019/20 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communications, Communities, Leisure and Libraries. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2019/20.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

APPLICATION NUMBER: 815	Amount Requested
Applicant: Purton Parish Council	from Area Board:
Project Title: Youth Provision 13-18 year olds in Purton	£4430.00
This application meets grant criteria 2019/20.	
Project Summary: To commission positive youth activities for 13-18 year olds in Purton.	
Overview of the benefit of the project: Since April 2018 Purton Parish Council has provided a youth club for the younger age group within Purton. In the last year the Parish has been assessing the requirement of an extended offer to an older group. Qualified youth workers who are currently engaged with the younger group have held	

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conversations with existing group members who will become too old to participate in existing provision in the near future, they have also attended local schools to discuss youth provision and the requirements of an older range of young people. These conversations have provided the Parish Council with the evidence to decide there is a need for an older group.

Previous issues of antisocial behaviour at the Village Centre and Village Hall have both required the use of police resource and CCTV installation however this potentially only removes the issue to a different location and does not address the underlying causes which young people tell us are linked to having a place to go.

The RWB and Cricklade Community Area priorities for the current period including Positive Leisure Time Activities for young people and the reduction of anti-social behaviour. The Parish Council expects these issues to be well addressed by the provision of this project in the Parish whilst also providing further opportunities to provide specific activities that will engage young people around other community priorities including the mental and emotional health of young people, social inclusion and affordable access to cultural activities.

The new group will also provide opportunities for young people to engage with the Parish, the CEM and Wiltshire Council in wider discussions about their experiences of being a young person in the area and their needs and aspirations for the future e.g. opportunities to continue to live and work in the area, training and skills requirements mental emotional and sexual health concerns. Once we have a broad idea of the range of interests concerns that the group wishes to engage with we will encourage local volunteers and partner organisations with specific expertise to work with our youth providers to design and deliver further provision of relevant information sessions, activities and projects; this could include environmental awareness, financial skills, business skills, sport and physical activity, mindfulness, arts and crafts etc. There is currently no other such opportunity for young people of this age to engage in an open free thinking but safe and accessible environment within Purton. The group will be open to all young people who live or go to the school in the Parish pending youth worker capacity. In the first instance it is intended that 1 session per week will be commissioned. This provision will be free to all members although there may be occasions when a small charge will be required to access additional trips/activities - however those who cannot will not be required to pay.

Proposal: That the area board determines the application.

Report Author:

Jane Vaughan, Community Engagement Manager
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Report to	Royal Wootton Bassett and Cricklade Area Board
Date of Meeting	25/03/2020
Title of Report	Update from the RWB&C Health & Wellbeing Group

1. Purpose of the report:

To ask Councillors to note the discussions held, recommendations and actions proposed by the Health and Wellbeing Group when it last met on Wednesday 19th February 2020 at Pips Community Café, Purton.

Actions and Recommendations	Lead
a) Source appropriate equipment to facilitate ongoing Tea and Talk sessions, put in a request to the Area Board to enable them to be acquired. Recommend that the Area Board supports an application for this equipment.	Pat Hughes MC/JV report to the area board
b) Ask the Area Board to note a delegated decision to allocate £200 to facilitate Tea & Talk (Mental Health self-support) sessions through to the end of 2020.	MC/JV report to the area board
c) Existing H&W funding allocated for the Tea and Talk facilitated art project should be held by the area board into 2020/21 financial year, while the group evolves and consolidates.	MC/JV report to Area Board
d) Investigate ongoing Wiltshire Council Funding for Celebrating Age centrally with Jessica Gibbons and Adult Social Care.	Allison Bucknell
e) Find out if libraries could help to facilitate a community calendar/noticeboard of events and activities.	Pat Hughes
f) RWB&C Wiltshire Council One team to explore ideas about a Health and Wellbeing themed/marketplace style area board and reported back to the next meeting.	RWB&C one team
g) Recommendation that the Area Board should fund an application from WSUN towards positive activities for people with memory loss and their carers.	MC/JV report to the area board
h) Arrange venue and create agenda for the next meeting	MC/JV

2. Meeting notes from The Health and Wellbeing Group:

Wednesday 19th February

10 am at Pips Community Café, Purton



Apologies: Sally Maynard Smith (Health Trainer), Alison Killeen (RWB&C Library Manager), Kate Davidson (Link6), Linda Frost (Caring about Dementia RWB), Alex Neal (Community First), Deb Skilton (The Rise Trust), Bob Jones (Wiltshire Councillor and Cricklade Link); David Tetlow (Cricklade Open Door), Ashley Harris (Carers Support), Rob Noel (Tinkers Lane, Practice manager).

Attendees: Mary Champion - Chair (Wiltshire Councillor), Alice (Student), Allison Bucknell (Wiltshire Councillor), Stevie Palmer (volunteer Bradenstoke), Pat Hughes (volunteer RWB), John Hooper (volunteer RWB), Frances Barrone (Local Area Coordinator), Helen Dixon (Open Door, Cricklade), Jane Vaughan (Community Engagement Manager)

○ Local Actions and Priorities:

○ Development of Tea and Talk sessions – discussion

- Pat and John reported that around 25 people are attending each session, the most recent took place on Monday 17th February. People attending have said they would like to carry on meeting every third Monday of the month.
- The Local Area Co-ordinator reported that sessions were proving to be very useful for the local people who she is walking alongside.
- Local volunteers Pat and John reported that attendees to the sessions were responding positively to gentle facilitation from the volunteers and they have been able to give out a lot of relevant information, when appropriate. They reported that local people are travelling from across the community area to be involved (including one person from Latton at the last session), however, the biggest barrier to people coming from across the community area is transport.
- Practically there was a need for coffee tables and other basic equipment to help facilitate the sessions.

Pat and John were asked to source appropriate equipment and put in a request to the Area Board to enable them to be acquired. (PH and JH Action)

- Allison Bucknell proposed that the Area Board should allocate a further £200 to facilitate Tea and Talk Sessions through to the end of 2020, this has been decided under delegated authority. **(Mary Champion report to the Area Board)**.
- Allison Bucknell said that people from the Rotary Club may be interested in coming along to chat with people at the sessions.
- **Facilitated Art Sessions** – It was reported that these sessions were still relevant, however it was felt that relationships with the regular participants was still at an early stage and progress should be delayed allowing the Tea and Talk sessions to develop further. It was suggested that the funding for this project should be held back while the group evolves and consolidates. (Mary Champion recommend to the Area Board)

○ Update on Celebrating Age (Rebecca Seymour).

- Rebecca gave an over view of the project which is due to end in May 2020. Results of Funding applications are awaited to Continue project for 5 years and expand to 10 areas. Allison Bucknell would work with Rebecca to look at ongoing Wiltshire Council Funding centrally with Jessica Gibbons and Adult Social Care. (Allison Bucknell Action)

- Rebecca provided leaflets for future Celebrating Age events, which already have funding to take place this spring.
- **‘Our Community Matters’ event** (Reviewing Joint Strategic Needs Assessment and local priorities)
 - Jane Vaughan provided information about the Royal Wootton Bassett and Cricklade JSNA event, which would be taking place at Cricklade Town Hall on 25th March. People were urged to sign up for a place at a discussion table - <https://www.eventbrite.co.uk/e/royal-wootton-bassett-cricklade-our-community-matters-tickets-91757590423>
- **Opportunity for everyone to update on opportunities for positive activity**
 - Frances Barrone said she believed there were currently lots of positive activities – but it seems that access is the tricky issue.
 - The RWB Men’s Shed is increasing in popularity and activity.
 - There was a suggestion that the RWB Library noticeboard might be able to provide a community calendar of events and activities (and potentially other libraries in the area too. Pat would have an informal chat with Ali Killeen to find out if libraries could help to facilitate something like this. (Pat Hughes Action)
 - There was a further discussion about whether this could form the basis of further work like the ‘Safer and Supportive Salisbury’ initiative or a Health and Wellbeing themed/marketplace style area board. This would be would be explored further outside and reported back to the next meeting. (JV/FB/RWB&C one team Action)
- A question was raised by a local volunteer about the role of the Health and Wellbeing group and a concern that it may be a ‘talking shop’. There was a discussion which suggested that most members present felt it was a valuable opportunity to bring different parts of the community together to discuss community issues, discover what different people are doing to address them, try to bridge gaps and avoid duplication. It was also felt important for those people working/volunteering in the community to be involved in ensuring that Health & Wellbeing funds held by the Area Board are distributed in the most appropriate way. It was also noted that this was only the 2nd meeting of the group, but it had already undertaken some positive actions in line with its terms of reference and would expect this to continue as the group developed.
- **Discuss possible Health and Wellbeing focussed Area Board meeting in September.** This had previously been discussed under ‘opportunities for positive activities.
- **Area Board Health & Wellbeing budget:** Allison Bucknell and Jane Vaughan introduced a potential project involving the 3Ms group and the Wiltshire Service Users Network which has applied for funding from the Health and Wellbeing fund.

The group looked on the project positively. Everyone was aware of the benefit of the existing 3Ms group and felt that the further development and support of that group would be of great value to members of the community living with memory loss and to their carers and wider families. It was decided a recommendation should be for the Area Board to fund this application. (MC Action)

- **New Members** – who should be invited to the next meeting
- JV reported she had been in contact with Local GP Practices to invite Practice Managers to be involved. It was hoped that, as the group develops they would attend, but in the meantime would be copied into notes and actions.
- It was suggested that Patient Participation groups should be invited to future meetings.
- **Next meeting date** – Wednesday 3rd June 2020 venue to be arranged. **(JV Action)**
- SNA priorities identified at the Our Community Matters event on 25th March, will form future agenda items for this meeting.

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